



Academic Eligibility Committee  
John Jay Senior High School  
2012 Route 52 • Hopewell Junction, NY 12533 • (845) 897-6700 x30097 or 30043

**Academic Eligibility Appeal Guidelines Form for Athletics/Clubs & Activities**

STUDENT NAME: \_\_\_\_\_ ID#: \_\_\_\_\_

DATE: \_\_\_\_\_ GRADE: \_\_\_\_\_ COUNSELOR: \_\_\_\_\_

SEASON: \_\_\_\_\_ SPORT: \_\_\_\_\_ CLUB/ACTIVITY \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

As set forth in WCSD Policy Manual, Code 5202-R, the school district believes that participation in co-curricular and extra-curricular activities benefits both the participant and the school community. To ensure the integrity of these programs, there are guidelines for academic and behavioral responsibilities. The belief is that:

- Academics Come First
- You Must Be in School to Participate
- Think Before You Act

A student who is deemed ineligible based on any of the following criteria may not file an appeal:

- The student does not meet the conditions of full-time student status.
- NYSPHSAA guidelines prevent 5<sup>th</sup> year seniors from participating in interscholastic teams pending appeal. (Athletics only)

A student who is deemed ineligible based on any of the following criteria may file an appeal:

- A student does not maintain an overall average of 70 percent with no more than one failure, using the most recent marking period.
- The student fails two or more courses.

Any student determined to be academically ineligible based on the above criteria must stop participating in athletics, clubs or activities immediately. You may file an appeal by submitting a completed Academic Appeal Application for athletics to Maureen Myers, the Assistant Athletic Director in charge of the Athletics Eligibility Committee. If you wish to file an appeal for a club or activity, you may file an appeal with Wilson Castro, the Assistant Principal in charge of the Academic Appeals Committee for clubs or activities. An appeal must be filed within five days after the end of a marking period. The Eligibility Committee will review each individual application and return a written decision within a reasonable amount of time. **Any decision rendered by the eligibility committee is final and will not be open for any further consideration.**

**It is your responsibility to provide the below documents as part of the appeal:**

- \_\_\_\_\_ A completed Appeal Application Form within five days after the end of a marking period.
- \_\_\_\_\_ 1 Letter of Recommendation from a teacher or staff member. (can be emailed to the Assistant Athletic Director, Maureen Myers or Assistant Principal, Wilson Castro)
- \_\_\_\_\_ 1 Academic Transcript from your counselor

**The committee will not review incomplete Appeal Applications and will not extend the due date due to incomplete applications. In addition to the above, the eligibility committee will be reviewing:**

- Student Attendance/Tardy history
- Student Discipline Folder
- Teachers' comments on marking periods and quarter grades

**Appeal Application Form**

**Have you ever filed an appeal for athletics before?**

- Yes \_\_\_\_\_ No \_\_\_\_\_
- If yes, what year? \_\_\_\_\_
- What marking period? \_\_\_\_\_
- Season \_\_\_\_\_
- Sport \_\_\_\_\_

**Describe, in detail, the circumstances that you feel caused a decline in your academic performance. Please use additional paper if needed.**

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**Why do you feel that you should be granted an appeal? Please use additional paper if needed.**

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**Describe what measures you are taking to improve your academic performance. Please be specific.**

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**Feel free to attach any additional information that will be helpful to the committee.**

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Do Not Write Below Line. For Academic Eligibility Appeal Committee use.**

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**FOR COMMITTEE USE ONLY: Review date:** \_\_\_\_\_

**Approved:** \_\_\_\_\_ **Not Approved:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

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